



# Aidanfield Christian School

## Board of Trustees International Students

### International Pupil Education

Aidanfield Christian School has a diverse cultural mix within the school drawing from a range of Pacific, Asian, European and African nations. Enrolling international pupils adds to and extends our foundations as a multi cultural school and extends opportunities for our pupils to develop a sense of identity in a global context. Through building of friendships students have an opportunity to put their faith into action.

The special character of our school is foundational and will always be presented clearly to enrolled and prospective international pupils. In our school community there is a commitment to an active faith in Christ. The Gospel message, which includes hospitality to strangers, gives us the motivation to develop talents of both national and international pupils.

The Board recognizes that having international pupils is an integral part of the school as well as a business. Statutory requirements make this part of the school function differently and separately. The Board of Trustees of Aidanfield Christian School will provide governance for international pupil education at the school and the Principal will manage international pupil education at the school. Some or all aspects of the management of the school may be delegated by the Principal to a Coordinator of International Pupils. For group students (as defined by the Code of Practice for the Pastoral Care of International Students) Aidanfield Christian School has a Group Students Policy.

#### International Education Goals

The Goals of International Pupil Education at Aidanfield Christian School are:

- To promote an exciting and dynamic teaching and learning environment for all pupils.
- To prepare pupils to take their place in an internationally integrated world.
- To develop an international education perspective for all stakeholders (pupils, staff, parents & caregivers and the wider community).
- To diversify sources of income to provide resources and facilities for all students.

**Goal One:** To promote an exciting and dynamic teaching and learning environment for all students. Aidanfield Christian School will achieve this by, as with domestic students:

- Providing programmes appropriate to the learning needs, abilities and stages of development of its international pupils.
- Providing full, accurate and accessible information to all families looking to be enrolled at Aidanfield Christian School and support well informed decisions.
- Providing effective pastoral guidance and support for the well being of all international pupils.
- Insuring appropriate measures are put in place to address the needs and issues of international students at risk or with special needs;
- Providing appropriate English for Speakers of Other Languages (ESOL) programmes.

November 2019

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- Employing trained, qualified and registered staff, to work on ESOL programmes.
- Recruiting subject teachers with ESOL qualifications and support staff members wishing to gain ESOL qualifications.
- Promoting language learning throughout the school and where possible providing a balance of Asian, European and Pacific languages.
- Providing appropriate facilities and resources for all staff and students.
- Conforming to the Education (Pastoral Care of International Students) Code of Practice 2016.

**Goal Two:** To prepare students to take their place in an internationally integrated world. Aidanfield Christian School will achieve this by:

- Fostering the maintenance of pupils' first languages and cultures.
- Providing programmes which develop an understanding of the contribution other cultures have made to our accumulated knowledge and understanding of the world.
- Providing programmes which foster an understanding of people, their migrations and which explore issues and solutions to issues that may arise out of cultural difference.
- Providing information, support and guidance to help pupils make decisions about further education and training.

**Goal Three:** To develop an international education perspective for all stakeholders (pupils, staff, parents & caregivers and the wider community). Aidanfield Christian School will achieve this by promoting and maintaining:

- Activities designed to recognise and celebrate cultural difference within the school e.g. clubs, concerts, international days.
- Peer support and buddy systems within the school environment.
- Opportunities for international pupils to gain knowledge and appreciation of New Zealand life and culture.
- Relationships with schools in other parts of the world.
- Co-operation with other school and organisations undertaking similar programmes both informally and, where appropriate, through formal partnerships.
- Relationships with international groups within the wider community to provide advice and mentoring and support to international students.
- Involvement of the local community in the international education partnership.
- An annual staff professional development programme for all staff, including strategies for working effectively with students from non-English speaking backgrounds.

**Goal Four:** To diversify sources of income to provide resources and facilities for all pupils. Aidanfield Christian School will achieve this by:

- Establishing effective annual Business and Operating Plans for its international pupils business.
- Ensuring that fee paying pupils are the primary but not the sole beneficiaries of the revenue their enrolment generates.
- Ensuring that International Pupil Education does not negatively affect any other operation of the school.
- Using profits from international pupil fees to improve facilities and resources for all pupils.

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- Reviewing and establishing international pupil fees annually and ensuring that fees are set at a rate which covers at least the actual cost of providing the services to international pupils and is not subsidised by New Zealand taxpayers or the parents of the school.
- Ensuring that in accordance with the Education Amendment Act 1989 no fee paying international pupil shall occupy a place in preference to an eligible domestic student.
- Implementing a transparent and fair policy regarding the refund of international pupil fees.

### **Responsibilities**

The Board of Trustees is responsible for:

- Incorporating a strategy for international education in the strategy of the school.
- Approving and reviewing International Education Policy.
- Setting fees for international fee paying pupils.
- Understanding the information needs of International students.
- Approving the allocation of resources to develop and maintain the international pupil programme.
- Maintaining a strategic plan as encapsulated in the Aidanfield Christian School International Business Plan.

The Principal is responsible to the Board of Trustees for developing and managing International Pupil Education at Aidanfield Christian School. This includes:

- International Education Policy formulation.
- Compliance with legislative requirements.
- Staffing and resourcing the International Pupil Education programme appropriately and adequately, reference to the Aidanfield Christian School International Business Plan Organisation Chart.
- Reporting to the Board of Trustees.
- Developing partnerships with agencies and other providers of international pupil education in New Zealand.
- Developing contracts or memoranda of agreement (sister school agreements) with international agents or institutions.
- Coordinating the development of a business plan and marketing strategy for presentation to the Board of Trustees annually in Term 4.
- Developing and maintaining appropriate curricular, extra and co-curricular programmes within the school.
- Establishing Quality Systems for the management and quality assurance of the international student programme.
- Ensure all international students are legally entitled under the Immigration Act 2009 to undertake educational instruction in New Zealand and act appropriately where they are not.

### **Evaluation and Review**

The international pupil programme will be evaluated annually. This will include:

- Feedback from all staff and students involved in the international pupil programme.
- Feedback from other stakeholders.
- An evaluation of performance against the goals and objectives of the business plan and market strategy.

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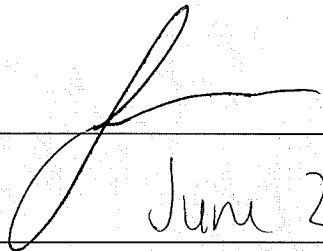
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- An evaluation of international pupil's results and course effectiveness.

Following the evaluation process a report will be presented to the Board of Trustees with recommendations of any changes to the International Education Policy if required.

BOT Chair Sign:



Adopted On:

June 2019

Date of Review:

June 2020